## STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE

Four Seasons Sotheby's International Realty (the "Broker", FSSIR NY) is making this Standardized Operating Procedure available as guidance for prospective purchasers of residential real estate in compliance with State of New York Real Property Law §442-H effective April 20, 2022. FSSIR NY maintains copies of these Standardized Operating Procedures available to the public upon request at FSSIR NY's offices.

Please be advised that, by policy or standard operating procedure, FSSIR NY does not require:

- 1. Prospective buyer clients to show identification\*
- 2. Exclusive buyer broker agreements
- 3. Pre-approval for a mortgage loan / proof of funds\*

\*Although FSSIR NY may not require such information, a seller of real estate or another Broker representing a seller, may require this information prior to showing the property and/or as part of any purchase offer.

Notarized Acknowledgement of Four Seasons Sotheby's International Realty Sotheby's Louis Title: CEO/POTT State of NY County of Sara Toga The foregoing document was acknowledge before me this 17th day of April, 2022 by who personally appeared who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument DARY A. DIMAURO GARY A. DIMAURO NOTARY PUBLIC, STATE OF NEW YORK No. 5007004 Qualified in Dutchess County Commission Expires Jan. 19, 20 23

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